

POLICY AND PROJECT ADVISORY BOARD

Virtual meeting held on Wednesday, 9th June, 2021 at 7.00 pm.

Voting Members

Cllr J.B. Canty (Chairman)
Cllr P.I.C. Crerar (Vice-Chairman)
Cllr P.J. Cullum (Vice-Chairman)

Cllr Gaynor Austin
Cllr Jessica Auton
Cllr Sophia Choudhary
Cllr Michael Hope
Cllr Prabesh KC
Cllr Mara Makunura
Cllr Sophie Porter
Cllr M.J. Roberts

1. APPOINTMENT OF VICE-CHAIRMEN

RESOLVED: That Cllrs P.I.C. Crerar and P.J. Cullum be appointed Vice-Chairmen for the 2021/22 Municipal Year.

2. MINUTES

The minutes of the meeting held on 24th March 2021 were agreed as a correct record.

An update was requested on the LGA Peer Review. The Chairman agreed to obtain an update to be circulated to Members and to include an item on the agenda for the following meeting of the Progress Group.

3. APPOINTMENTS TO GROUPS 2021/22

(1) Progress Group

RESOLVED: That the following members be appointed to serve on the Policy and Project Advisory Board Progress Group for the 2021/22 Municipal Year:

PPAB Chairman	Cllr J.B. Canty
PPAB Vice-Chairmen	Cllr P.I.C. Crerar Cllr P.J. Cullum
Conservative Group	Cllr Jess Auton
Labour Group	Cllr Sophie Porter Cllr M.J. Roberts

(2) Strategic Housing and Local Plan Group

RESOLVED: That the following members be appointed to serve on the Strategic Housing and Local Plan Group for the 2021/22 Municipal Year:

PPAB Vice-Chairman	Cllr P.I.C. Crerar
Leader of the Council	Cllr D.E. Clifford
Cabinet Member with responsibility for the Local Plan	Cllr Marina Munro
Chairman of Development Management Committee	Cllr C.J. Stewart
Conservative Group	Cllr P.J. Cullum
Labour Group	Cllr Sophie Porter Cllr M.J. Roberts
Liberal Democrat Group	One vacancy

(3) Transformation Task and Finish Group

RESOLVED: That the following members be appointed to serve on the Transformation Task and Finish Group for the 2021/22 Municipal Year:

PPAB Chairman	Cllr J.B. Canty
Cabinet Member with responsibility for Customer Experience and Improvement	Cllr K.H. Muschamp
Conservative Group	Cllr Sophia Choudhary Cllr P.J. Cullum
Labour Group	Cllr Gaynor Austin Cllr Sophie Porter
Liberal Democrat Group	One vacancy

(4) Elections Group

RESOLVED: That the following members be appointed to serve on the Elections Group for the 2021/22 Municipal Year:

PPAB Vice-Chairman	Cllr P.I.C. Crerar
Cabinet Member with responsibility for Electoral Issues	Cllr A.R. Newell
Chairman of Corporate Governance, Audit and Standards Committee	Cllr Sue Carter
Conservative Group	Cllr C.J. Stewart
Labour Group	Cllr T.D. Bridgeman Cllr K. Dibble
Liberal Democrat Group	One vacancy

4. **FRIMLEY INTEGRATED CARE SYSTEM (ICS) AND FRIMLEY CLINICAL COMMISSIONING GROUP (CCG)**

The Board, welcomed the following representatives from the Frimley Clinical Commissioning Group (CCG):

- Kathy Atkinson – Lay Board Member, Frimley Clinical Commissioning Group
- Stephen Clarke - Clinical Lead NE Hants Farnham CCG and General Practitioner (GP), Branksomewood Healthcare Centre, Fleet
- Oliver White – System and Finance Performance Director, Integrated Care System (ICS)
- Russell Swart – Primary Care Network (PCN) Clinical Director (Farnborough) and GP, Giffard Drive Surgery, Farnborough
- Louise Payne – PCN Clinical Director (Aldershot) and GP Princes Gardens Surgery, Aldershot
- Alice Earl – PCN Clinical Director (Farnborough) and GP, Southwood Surgery, Farnborough

Ms Atkinson, explained the NE Hants and Farnham CCG geography. It was noted that the original five local CCG's had come together on 1st April 2021 to establish the Frimley CCG. However, in February 2021, a government white paper had been published on the future of the NHS. The paper covered the future direction and structure of the NHS and proposed to absorb the current CCG's into ICS's bringing the work of the providers and commissions together. It was noted that the paper was due to go through Parliament later in summer 2021, and the newly formed ICS's becoming statutory from 1st April 2022.

The assumption within the white paper had been that all ICSs' would be coterminous with county boundaries. Frimley CCG currently straddled Berkshire, Hampshire and Surrey county boundaries and therefore wouldn't fit the required profile within the paper. Discussions were ongoing at the highest level on the implications of Frimley becoming an ICS due to its location and feedback was hoped for by end June, 2021.

It was noted that, should the request to retain the current set up be rejected, Rushmoor would become part of the Hampshire ICS but residents would still be able to utilise the facilities at Frimley Park Hospital. The ICS would ultimately be a conglomeration of all the health care services provided and a way to organise the resources and services by area.

The Board discussed the white paper proposals and supported the action being taken to retain a Frimley ICS in the future.

The Board then discussed local health priorities. Mr. White advised that in 2019 a number of priorities/ambitions were set for a period of 4-5 years. These priorities fell within the following five headings:

- NE Hants and Farnham (NEHF) Place – developing local place and operate effectively with PCNs, the voluntary sector and local authorities
- Restoration and Recovery – retention of local access to services through PCNs etc. wider integration with local authorities

- COVID Response 2021/22 – key areas included primary care vaccine programme roll out and remote monitoring of infection rates
- Improving health of the local population - how the ICS supported health and equalities
- Maintaining focus on core activities – engagement with local population

Dr Clarke gave an overview of some of the current work streams across the priorities, these included:

- A review of clinical leadership
- PCN Development
- Access to primary care, digital tools to access a doctor – under development
- New roles – more paramedics and physician associates working within practices
- 2hr crisis response – prevention of hospital admission
- Waiting list initiatives
- Data analysis to improve population health – joint working with partners, including local authorities
- Core activities – estate issues ensure all premises fit for purpose

The Board discussed the priorities, in particular, mental health issues in both the elderly and young people. It was noted that initiatives such as a targeted “mental health workforce” was being introduced on a need basis across the Borough and, in Aldershot, work was being undertaken with MIND, a mental health charity, to provide urgent on the day access to help and support. Nationally, resources were being provided for addressing mental health matters and recently a free to under 25’s online service called “Kooth” had been launched. It was suggested that joint working with private mental health care practitioners could also be considered to support the increasing number of cases as a result of the pandemic.

The importance of health and wellbeing was also discussed, it was advised that health coaches were to be introduced into practices to offer advice of healthy lifestyle choices. Collaborative working with the Council was also key in this area, in particular through the work of the Supporting Communities Strategy and health inequalities.

A discussion was held around the NEHF Place priority. It was noted that conversations were being had with the Council on utilising space within the new civic hub to incorporate health care provision on the site. It was also suggested that Council hubs could be utilised to provide space to hold virtual appointments for those without access to the internet.

It was recognised that the voluntary sector had provided valuable support during the pandemic. It was important to maintain the relationships created to utilise their assistance moving forward through possible befriending initiatives, wellbeing activities etc. The Board noted some of the ongoing work coming from the Supporting Communities Strategy which included, tackling obesity, mental health initiatives, digital inclusion and a Mens Shed/Repair Café. Joint working was also taking place with the Aldershot PCNs on reducing health inequalities and a Houses of

Multiple Occupation (HMO) liaison programme to engage with some of the Borough's harder to reach communities.

The Chairman thanked the representatives from the CCG for their presentation and it was noted that this item would be reviewed further at the Progress Group. Any further feedback and comments from Members should be referred to Karen Edwards who would collate a response.

5. **FARNBOROUGH CIVIC HUB**

The Board welcomed Michael Simpson, Associate, GT3 Architects and Gemma Kirk, Director, GLK Solutions, who were in attendance to give a presentation on the Farnborough Civic Hub and the vision which would inform the design of the new Civic Hub building.

It was advised that the Council had recently agreed to the demolition of the existing Farnborough Leisure Centre, which had led to the need to decide what the new space would look like and what would be incorporated into the build. The presentation would share the thinking and where it had led in terms of office requirements. It was proposed that a more interactive session could be ran with the Board in the early autumn.

Mr. Simpson gave a background to the work undertake that had established a need to bring people, services and activities together by providing a building with multiple activities/uses under one roof. Engagement with Council staff and elected Members had been undertaken through workshops and questionnaires. Key messages from the engagement were:

- An outward looking/community facility
- A multi-purpose and multi-agency facility
- Green agenda
- Creation of a destination location
- Workplace that is dynamic, exciting, innovative – resulting in better services for the community
- Flexible work space/IT
- Welcoming civic spaces – to encourage more participation

In response to a query, it was noted that commercial spaces within the Civic Hub were being considered. Work on sustainable building as part of the Green Agenda was being investigated and this was a key priority for the Council. It was also felt important to consider future planning when developing the final design.

The Board discussed the workplace equation taking into account new ways of working. Consideration would need to be given to how much space was needed; desk space metrics were being considered alongside occupancy, task and culture requirements. It would be important to consider the needs of partners such as Citizens' Advice, Rushmoor Voluntary Services, the NHS and the Police as part of this work. Consideration should also be given to a seven-day operation to allow for full flexible working. Safety issues for staff were raised and it was noted that different

technologies were available to ensure the safety of all users and these would be incorporated into the design.

In summary it was stated that, the space would be about bringing people together in a fit for purpose flexible space with variety and choice for all. Large open spaces would be broken down to create areas suitable for a variety of tasks with the introduction of colour/texture/character in order to draw people back into an inspiring office space. The area would be a balanced mix of healthy, efficient, effective and engaging spaces to create a high performing workplace.

The Chairman thanked Mr. Simpson and Ms Kirk for their presentation.

6. **MEETING ARRANGEMENTS**

The Board discussed meeting arrangements for the 2021/22 Municipal Year. It was noted that meetings of the Policy and Project Advisory Board could be held virtually as well as in person.

It was **AGREED** that the next meeting to be held on 14th July, 2021 would be held virtually and moving forward the arrangements would be agreed on an individual meeting basis by the Progress Group. The option to hold hybrid meetings would also be considered.

7. **WORK PLAN**

The Board **NOTED** the Work Plan and that it would be developed through the Progress Group.

The Board noted that Hampshire County Council had published a consultation on Balancing the Budget. It was felt that the Board could help shape the response which was due by 18th July, 2021. This would be picked up at the Progress Group meeting.

The meeting closed at 9.24 pm.

CLLR J.B. CANTY (CHAIRMAN)
